

STAFF MEETING
Wednesday, January 13, 2021
Notes

I. Call to Order – 1:00 PM

II. Staff Debrief

a. COVID Nurse Update

- Currently 10 students out related to COVID – 9 out due to travel or close contact and the 1 positive student’s symptoms have resolved.
- Please remember masks need to be changed every day or when soiled - please see Marianne or Kellie if you need a new mask
- Notes on the Buckeye Cleaning Spray:
 - Wear gloves when using
 - Thoroughly wet the surface and wipe down with rag
 - Do not rub surface completely dry
 - Not to be imbibed
- Hoping there will be a vaccination clinic on a weekend the staff can participate in
 - If no clinic, Marianne recommends staggering vaccinations in case staff members have to be out 24 hours with reaction symptoms.

b. Custodial

- Bob Yanok has started with us “on loan” from the Brunswick School Department
- Scott is out but hopes to be back soon

c. Technology Support

- Brian is out with his apologies
- Contact Brian via email with concerns or request assistance from Greg or Jean

III. Business/ Human Resources

a. Budget FY22

- First draft has a 15-18% increase with the following additions:
 - Portable classrooms (out of capital)
 - Increase in custodial position to full time
 - Maintain the school nurse position
 - Add an in-house business manager
- There will be additional funding from the state
- Additional COVID money is being dispersed but may not be for CTEs
- FY22 Draft Budget was presented to the Superintendent Advisory Committee 1/12/21

b. Earned Paid Leave

- Earned Paid Leave became law January 1, 2021
- Employees are allowed one hour of EPL for every 40 hours worked for up to 40 hours per year
- Contracts take precedence but EPL works in conjunction with contracted paid leave allowing more flexibility
- EPL is not above and beyond contracted paid leave

- Paul and Tammy have worked with attorneys and will present to the Board on 1/25

IV. BCEF Grant – Emotional Support

- Bruce will be here Wednesday, January 20 at 1:00 PM to meet with all staff

V. Administrative Services/ Student Support

a. Recruitment/ Student Candidate Visitations

- Recruiting will all be done via Zoom and/or through School Counselors
- John will have the following recruiting tools which can also be found on our website:
 - R10 Video created by Jean
 - Pathways animation created by John
 - Program fold out updated from last year
- Jean added a QR code to the fold-out that will prompt students to enter their name, email and program of interest allowing us to send out targeted advertisement to interested students
- John would like to hold a staff meeting specific to how to run student visits:
 - Wednesday scheduled Zoom meetings?
 - Wednesday in-person meetings?
 - A combination of the above?
- Ideas to connect with prospective students:
 - Appeal to current students to talk up your programs
 - Reach out to interested students using lists generated by the new QR code
 - Get posters up with the new QR code in all sending schools
 - Employ sending schools to get emails out to all students
 - Create program specific business cards with program QR codes
 - Create an incentive program for current students to advertise Region 10

b. Lithium Batteries

- Please dispose of lithium batteries properly – they cannot be thrown in the dumpster
- If you have a lithium battery (such as those used for rechargeable tools) that no longer works, please give to Tony or Jay for proper disposal

c. Other - None

VI. Odds and Ends

a. Portables for 2021/2022

- Paul will bring the Finance Committee's proposal for a down payment on leasing a six unit portable classroom to the Board on 1/25
- Classrooms should be installed by the end of summer, 2021 allowing us to open for full-time, in-person instruction Fall, 2021
- Programs will operate on an alternating academic day schedule in the portable classroom
- Let administration know asap if you feel your lab/shop space cannot accommodate a full 16 students with current safety protocols

b. Front Bridge

- Lincoln/Haney came 1/13 to view bridge

- Engineer believes the bridge is salvageable and will complete a full inspection
- c. 2021/2022 Draft Calendar
- Draft contains only 2 dissimilar days
 - Paul requests feedback on moving the traditional *day after last student day* professional development to August allowing for four days of preparation similar to this year
 - Snow days can be determined next year or used for days when the school does not have power – they are built in as per usual
 - Where New Year’s Day falls on a Saturday, the paid holiday will be 12/31
- d. Comprehensive High School Advisory Board Meeting/ Legislation
- The first Advisory Board meeting was held 1/12
 - The Advisory Board is made up of business leaders and public officials
 - The Advisory Board recommends raising \$250,000 for planning
 - Legislation to form a task force was passed
 - The task force will have many more members from industry and business than the last
 - MDOE suggested looking into legislation specific to a magnet school
 - Superintendents are supportive of the idea – the plan needs to be reintroduced to district Boards of Directors
- e. Friday’s State and County Evaluation about Options for Instruction
- A designation of red for one of our counties is likely with new cases rising
 - If over 50% of our students remain in yellow or green, R10 will remain open as is for in-person instruction

VII. Roundtable – None

VIII. Adjournment – 2:05 PM