

STAFF MEETING
Wednesday, February 10, 2021
Notes

I. Call to Order – 1:00 PM

II. Staff Debrief

a. COVID Nurse Update

- Currently 8 students out related to COVID – many coming back tomorrow with the return of MTA Cohort B
- Some staff are currently vaccinated – Marianne still watching to see when the remainder of staff will be eligible

b. Remote Learning/ Technology Report

- Brian currently setting up Jean's new lab
- Bill utilized technology in his academic lesson
- Wade requested more professional development for utilizing technology
 - Working with Google Classroom on grading issues
 - Linking Google Classroom to Infinite Campus
 - Submit any other ideas you may have on Technology PD to Paul

c. Other

- HCA out until after break

III. Business/ Human Resources

a. Budget FY21

- Be careful with supply lines – order essentials only

a. Budget FY22

- Currently coming in at 18% much of which tied to covid:
 - Portable classrooms (out of capital)
 - Increase in custodial position to full time
 - Maintain the school nurse position
 - Add an in-house business manager

IV. Special Education Student Age Cap Revision

- Age has been increased from 20 to 22 effective immediately
- Age range in schools and in certification have been waived
- When a student earns enough credits for a diploma or reaches his/her 22nd birthday, they must graduate or leave
- We do not have a responsibility to students to earned a diploma in 2020
- Suggestion to be proactive:
 - Work with sending schools to develop transitions program
 - Develop relationships with Adult Education, Voc Rehab, Bonney Staffing and other communities
 - What programs could we add that could best assist 19-22 year olds with more significant disabilities

V. Administrative Services/ Student Support

a. Recruitment/ Student Candidate Visitations/ Open House

- John currently recruiting both in-person and via Zoom

- We will have the opportunity to email all students in our catchment area including 8th graders with superintendent permission
 - John is working to schedule in-person visits and get as many students through the door as possible
 - The Visitation Form has been recreated as a Google Form – see Kellie if you have any questions
 - Please ask all returning students to complete the application found on our website
 - FT students had program specific questions – Kellie will work on an FAQ
 - John suggests that every program have a pre-test as part of the visitation/ admissions process
 - John will hold a counselors meeting after February break
 - Open House and 8th Grade Exploratory are looking like a combined effort in early to mid-March
 - John would like an Ad Hoc Staff Committee for Open House
 - GoPro Tour of School
 - Break-out sessions
 - Flash Mob
 - Get Ideas to John
- b. MELMAC Activities
- Nothing current to report
- c. Making Connections
- Jean has the webpage broken out by program
 - Community partners are looking at the page – we are getting great feedback
 - Please work with Jason to get your students' profiles completed
 - Students can fill out the template for profiles on a school laptop
- d. Other
- Jean added a HELP button in the student section of the website
 - The button connects students to John, Barbara and Bruce's emails to contact
 - Please let Barbara know if you have a student you know need some help
 - Barbara will be writing an additional grant to continue funding for the project

VI. Odds and Ends

a. Portable Unit

- Deposit has been made
- Waiting on Labbe for a quote on site work
- R10 still has permits to complete
- Hope to begin the work early summer for completion before the start of school

b. Front Bridge

- Bridge is more deteriorated than initially believed
- Lincoln/Haney suggests scaffolding until bridge can be removed
- Bridge is safe with scaffolding but cannot maintain large crowds
- Paul is contacting contractors

c. 2021/2022 Draft Calendar

- Paul has not received feedback or suggestions yet but there is time

d. Program Advisory Committees

- Reminder that meeting with Program Advisory Committees is a requirement
- Please hold a meeting if you have not already and submit minutes to Paul

e. Program Review

- HVAC program only given \$82,000 for startup – nothing for equipment
- Administration is working on alternatives to starting the program in 21/22:
 - Work with MEMA to run program off-site
 - Delay start of program for a year
 - Ask what other CTE programs are doing

VII. Roundtable

- John has been pleased with the support he is seeing from sending school teachers

VIII. Adjournment – 2:05 PM