



# ALEXA HARVEY

## SKILLS

- Organized
- Problem Solver
- Hard-Working
- Determined

## EXPERIENCE

### Retail Clerk | Shaw's Osco | July 2019-present

- Perform all job duties and responsibilities safely
- Proper equipment use, following all food safety guidelines and adhering to company policies
- Effective resolution of customer complaints.

### Babysitter | Private | June 2016-2018

- Communicating and scheduling jobs
- Planning and organizing activities
- Maintaining the safety and happiness of children

## EDUCATION

### CNA | 2020-2021 |

#### Maine Region 10 Technical High School

- CPR Certified (May)
- First Aid Certified (May)
- CNA Certified (May)

### Diploma | Spring 2021 | Freeport High School

- Honors, AP, and Dual-enrolled through SMCC and UMO
- 94.64 unweighted GPA
- Honor Roll and High Honors

## OBJECTIVE

I would like to obtain an entry level position as a CNA

If you are interested in hiring this Region 10 student/alumni

Please email:

Mr. Jason Darling

Who will help to coordinate an interview.

[darling@r10tech.org](mailto:darling@r10tech.org)

## AWARDS

- Microsoft Office Specialist
- Science Pride Award
- Honors grade 9,10, 11, and 12

## ACTIVITIES

- Outdoor track grades 9,10, & 11
- Girls Engineering, Math, and Science (GEMS) grade 9
- The Clarion (School Publication) grades, 10, 11, & 12
- Future Business Leaders of America (FBLA) grade 9