



Region 10 Technical High School

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NOTE: These minutes are not official until approved by the Cooperative Board. Such action, either to approve or amend and approve, is anticipated at the October 19, 2020 meeting.

MINUTES OF SEPTEMBER 21, 2020 BOARD MEETING

BOARD MEMBERS PRESENT: David Johnson, Eric Lusk, Jeff Wolkens, Jim Grant, Dwight Ely, Rick Bray, William Thompson

BOARD MEMBERS ABSENT: Beth Bisson, Karin VanNostrand

STAFF MEMBERS PRESENT: Paul Perzanoski, Superintendent/Director; John Stivers, Assistant Director; Barbara Gunn, Instructional Strategist; Greg Quinlan, IT; Tammy Fields, Bookkeeper; Jean Palmer, Creative Digital Media Instructor; Helen Enriquez, English/Social Studies Instructor

COMMUNITY MEMBERS PRESENT: Phil Potenziano, Brunswick Superintendent; Darcie Moore, Times Record

1. Meeting called to order at 6:32 PM by Jim Grant
2. Pledge of Allegiance
3. Agenda Adjustments – None
4. **Motion: Rick Bray**
Second: Jeff Wolkens
Vote: Unanimous of members present
To: Accept the Minutes of the August 17 and August 24, 2020 Cooperative Board meetings as written
5. Public Comment
None

William Thompson arrived 6:34 PM

Old Business:

6. COVID-19 Reopening Update
Supt./Director Perzanoski reported the opening of school went smoothly, even with different start dates for sending schools. Students are happy to be back and are following protocols. There are still some transportation glitches and sending districts are working hard to alleviate all issues. Harpswell Coastal Academy students are expected back for in-school instruction on September 28.

New Business:

7. Return to School Guidelines
Mr. Lusk questioned if students would be able to return to full time instruction as enrollment has dropped from reported numbers over the summer, and if the drop in enrollment equated to the drop in MSAD75 enrollment. Mr. Perzanoski stated Region 10 does not have the physical space to return to full in-person instruction unless the protocols are relaxed, and R10 withdrawal is less than at sending schools. Assistant Director John Stivers commented student loss is on par with previous years. Student withdrawal is a combination of reconsideration, scheduling difficulties for graduation requirements and this year, deferment due to concerns regarding COVID.
Motion: David Johnson
Second: Jeff Wolkens
Vote: Unanimous of members present
To: Accept the Region 10 Technical High School COVID-19 Return to School Guidelines as written

8. Committee Appointments
Please get committee requests to Chairperson Grant as soon as possible. Mr. Grant will keep Board members on 19/20 Committees until the October 19, 2020 meeting.
9. Staff Stipend Position Appointments
Motion: David Johnson
Second: Rick Bray
Vote: Unanimous of members present
To: Accept the Supt./Director's recommendation of the following staff to stipend positions:
Jay Danforth – Safety Coordinator
Helen Enriquez – NTHS Advisor
Jean Palmer – Newsletter
Gerry St. Denis - Certification
10. Disposition of Surplus Vehicles and Equipment
Motion: David Johnson
Second: Jeff Wolkens
Vote: Unanimous of members present
To: Allow the following items to be put up for bid:
 - 2000 GMC Pick-up
 - 2004 Volkswagen Jetta
 - 2007 Ford Van
 - Coats 950 Automotive Electronic Wheel Balancer
 - Sioux Valve Grinding Machine with Seat Grinder and Accessories
 - Ammco 800 OTV On-Vehicle Brake Lathe
 - MAC TC2000 Tire Changer
 - Clayton Brake Dust Vacuum
 - Fisher 6 ½ foot Minute Mount Plow with Wiring and Mounts (from a 1992 S-10)
 - Twenty-two (22) Metal 30x72x34" Work Benches
11. Staffing Transfer
Motion: Rick Bray
Second: Billy Thompson
Vote: Unanimous of members present
To: Accept the Supt./Director's recommendation to transfer Wade Boudreau from General Trades Instructor to Building Trades Instructor
12. Committee Reports
Finance – Bookkeeper Tammy Fields reported the FY21 Perkins Grant in the amount of \$61,965 has been approved.
Region 10 has committed almost all of the COVID Relief Fund (CRF) on PPE, computers, texts, technology upgrades, software, a school van, as well as a COVID Nurse and Technology Consultant.
The FY21 budget is currently trending behind last year with staff being mindful of separating purchases between budgeted items and requests specifically related to teaching during the pandemic.
Honeywell – The project is winding down with the remainder of work happening the boiler room. Work is expected to wrap up this fall with Honeywell remaining on-call for any issues. Ventilation throughout the school is at a premium.
Facilities – Clean-up of buildings and grounds continues. Custodial staff has a solid routine for disinfecting the building and instructors are doing their part to keep classrooms and shop areas sanitized.
A fence will be installed around the donated vehicles for safety and ascetics. A sprayer is being purchased to sanitize vehicles inside and out before being brought into the building.
Supt./Director Perzanoski plans to bring a list of surplus equipment to the Board each month as part of the culling process.
13. Superintendent/Director's Report
 - August 24 – 28 provided a full week of Professional Development covering the Reopening Framework, remote teaching and technology use, special education structure and support, annual state and OSHA trainings, and two seminars by Maine Intercultural Communications on culture and community.
 - The HVAC program has been approved for the 21/22 school year

- Assistant Director Stivers reported the fire drill schedule is extensive with ten fire drills (five drills per cohort per session) over the course of the fall. Region 10 was able to make concessions with the Brunswick Fire Department supported by the Maine Fire Marshall's Office, due to the history of drill efficiency, to have fewer drills than originally recommended therefore lessening student disruption. Three ALICE drills will be conducted with fire drills.
- Instructional Strategist Barbara Gunn reported she has received all IEP/504 plans. Behavior Plans, Health Plans and the new Individualized Remote Learning Plans continue to come in and she is reviewing all plans with instructors. Ms. Gunn has subscribed instructors to Bookshare as part of the legal requirement to provide students with Accessible Educational Materials. All Region 10 textbooks are available in audio format on Bookshare for students with print disabilities.
- The Maine Chapter of the American Culinary Foundation donated \$10,000 to Region 10 Tech to establish a scholarship for Culinary Arts students.

14. Communication
None

15. Adjourn
Motion: Billy Thompson
Second: Jeff Wolkens
Vote: Unanimous of members present
To: Adjourn the meeting at 7:05 PM