



# Region 10 Technical High School

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*NOTE: These minutes are not official until approved by the Cooperative Board. Such action, either to approve or amend and approve, is anticipated at the June 8, 2020 meeting.*

## MINUTES OF MAY 18, 2020 BOARD MEETING

BOARD MEMBERS PRESENT: David Johnson, Rick Bray, Jeff Wolkens, Beth Bisson, Karin VanNostrand, Maura Pillsbury

BOARD MEMBERS ABSENT: William Thompson, Alison Hawkes, Jim Grant

STAFF MEMBERS PRESENT: Nancy Weed, Superintendent/Director; Jason Darling, Pre-Apprenticeship/English Instructor; Joanne McMahon, CNA Instructor, Greg Quinlan, Ed Tech, Tammy Fields, Bookkeeper; Paul Perzanoski, Incoming Superintendent/Director

### COMMUNITY MEMBERS PRESENT:

1. Meeting called to order and roll call at 6:31 PM by David Johnson, Chair
2. Pledge of Allegiance
3. Agenda Adjustments  
**Motion: Rick Bray**  
**Second: Beth Blais**  
**Vote: Unanimous of members present**  
**To: Eliminate Agenda Item 14 – Enter into executive session for the purpose of discussing negotiations**
4. **Motion: Karin VanNostrand**  
**Second: Jeff Wolkens**  
**Vote: Unanimous of members present**  
**To: Accept the minutes of the April 28, 2020 Cooperative Board meeting as written**
5. Public Comment  
None

### Old Business:

6. COVID-19 Update  
Supt./Director Weed reported no changes overall and received good news the Region 10 has been granted permission to administer the Certified Nursing Assistant exam in the building, observing all precautions, on Friday, May 22, 2020.

### New Business:

7. Senior Recognition  
The Senior Recognition parade scheduled for Thursday, May 21<sup>st</sup> has been postponed in order to provide the Brunswick Police Department with more detail regarding the number of participants. Board members will be kept apprised and are encouraged to attend as Region 10 seniors, led by the Brunswick Fire Department drive around the building to staff with balloons and signs of congratulations. Mr. Wolkens thanked Supt./Director Weed and the staff for making sure seniors get recognized in some way.
8. End of the Year Schedule  
All sending schools have changed their last student day to June 12 with the last regular instruction day as May 29 and June 1-12 for make-up, projects and continuity. Supt./Director Weed and the RTTA discussed the need for additional Professional Development days prior to the start of the 20/21 school year and the benefit of moving three days from June to August. Discussion of instructional needs for the next school year with the

uncertainty of COVID-19 will begin in June with five days to plan in August prior to the arrival of students. Ms. VanNostrand commended Supt./Director Weed and the RTTA for the foresight of the plan.

9. Adjustment of the 19/20 School Calendar

**Motion: Rick Bray**

**Second: Maura Pilsbury**

**Vote: Unanimous of members present**

**To: Adjust the 19/20 school calendar as proposed – Last student day June 12, June 15-19 switched to Professional Development days with three of the five days to be used in August, 2020 prior to the start of the 20/21 school year.**

10. Renewal of Continuing Contract Instructors

Supt./Director Weed nominated the following instructors to continuing contracts:

- John Bellino (EMT Basic)
- Garry Carr (Auto Collision Repair)
- Jason Darling (Pre-Apprenticeship/English)
- David Giroux (Automotive Technology)
- Marcel Giroux (Foundations of Technology)
- Joanne McMahon (Certified Nursing Assistant)
- Margaret Milbourne (Early Childhood Education)
- William Ross (Outdoor Power)
- Gerard St. Denis (Metal Fabrication/Welding)

**Motion: Beth Blais**

**Second: Rick Bray**

**Vote: Unanimous of members present**

**To: Accept the slate of continuing contract nominations as proposed**

11. Enrollment Update

Enrollment currently stands at 249 students with many programs having a wait list. The enrollment number does not yet include students for Foundations of Technology which has the possibility of another 48 students. Supt./Director Weed referred to a chart sent to Board members via email highlighting the potential for overall student enrollment growth with the success of the Foundations of Technology program.

12. Discussion on Progress of Increasing Enrollment

Supt./Director Weed listed the following attributes that are primary in the successful and continued growth of Region 10: climate, curriculum, safety, raising the bar, finances, visioning, and good planning. Ms. Weed thanked the Cooperative Board and the Region 10 Staff for the commitment to bettering the school.

13. Discussion and Action on Adding an HVAC Program for the 21/22 School Year

Supt./Director Weed requested Board approval to submit an application to the Department of Education to begin an HVAC program at Region 10 for the 21/22 school year. The supt./director has spoken with MEMA and Honeywell who fully support and will help develop the potential program for Region 10. Ms. VanNostrand asked if the electrical/plumbing component would be able to completed at local community colleges, how detailed the curriculum needs to be for the application, and how long it will take to find out if the school is approved. Supt./Direct Weed stated students in the HVAC program would receive certification at Region 10 and could continue education in the community college setting. The application does not require a detailed curriculum, only a statement of which existing curriculum has been chosen. Ms. Weed said MEMA will assist in curriculum decisions and meeting industry standards, and she will be reaching out to other CTE schools who currently offer an HVAC program. Ms. Weed does not have an exact timetable for conformation of program approval, and stated Region 10 will be one of the first requests submitted to the state as she intends to complete the application and submission prior to her retirement June 30. Ms. Weed reminded the Board approval of the HVAC program tonight does not require the Board to offer the program in 21/22 but allows for continued development of the program. Mr. Johnson said the addition of the HVAC program would not compete with existing programs and should only help the growth of Region 10.

**Motion: Rick Bray**

**Second: Jeff Wolkens**

**Vote: Unanimous of members present**

**To: Approve the application and submission process for the addition of an HVAC program for the 21/22 school year.**

12. Committee Reports

- Finance Committee – With monies saved in the school closure, surplus and budgeted money not expended from maintenance, Region 10 is updating facility needs outside of the Honeywell project

including: windows, carpeting, security cameras, 3M safety coverings on windows in main office and lobby/Creative Digital Media classroom, new computers, drainage updates and duct cleaning if necessary.

Tammy Fields and Kelly Wentworth are still working on correcting budget lines, and will continue corrections through the summer. Rick Bray thanked Ms. Fields for her hard work in ensuring accuracy and educating staff.

- Honeywell – Supt./Director Weed continues to meet weekly with Honeywell and referred to the handout provided to the Board. Honeywell is ahead of schedule and the project is running smoothly.
- Facilities – New Working Maintenance Foreman Tony Farmer has proven to be a great addition to Region 10 and is diligently working though projects.

13. Superintendent/Director Report

- Supt./Director Wees, Paul Perzanoski and John Stivers will meet with Craig Freshly to discuss the completed study on the labor market’s strong support of a four-year technical high school. The report will be forwarded to Board members when it is available.
- Supt./Director Weed and Mr. Perzanoski will meet with Kerry Galavan to coordinate and develop a technology plan for the 20/21 school year. Region 10 will join Network Maine on July 1.
- Acceptance letters for the 20/21 school year were sent out May 16<sup>th</sup>
- Interviews for the Instructional Strategist and English/Social Studies teacher are scheduled for next week with hopes to bring candidates to the Board in June. Region 10 still has one night custodian position to fill and has re-advertised. The Building Trades Instructor position will be advertised within the week.

14. Executive Session

Cancelled in Agenda Adjustments

15. Communication - None

16. Adjourn

**Motion: Jeff Wolkens**

**Second: Rick Bray**

**Vote: Unanimous of members present**

**To: Adjourn the meeting at 7:33 PM**