



Region 10 Technical High School

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NOTE: These minutes are not official until approved by the Cooperative Board. Such action, either to approve or amend and approve, is anticipated at the March 16, 2020 meeting.

MINUTES OF FEBRUARY 24, 2020 BOARD MEETING

BOARD MEMBERS PRESENT: David Johnson, Rick Bray, Alison Hawkes, Jeff Wolken, Jim Grant, Karin VanNostrand, Maura Pillsbury, William Thompson, Beth Bisson

BOARD MEMBERS ABSENT:

STAFF MEMBERS PRESENT: Nancy Weed, Superintendent/Director; David Giroux, Automotive Technology Instructor; Jason Darling, Pre-Apprenticeship/English Instructor; Gerry St. Denis, Metal Fabrication/Welding Instructor; Joanne McMahan, CNA Instructor

COMMUNITY MEMBERS PRESENT: None

1. Meeting called to order at 6:32 PM by Dave Johnson

2. Pledge of Allegiance

Chairperson Johnson introduced the new Brunswick School Department Board members, William Thompson and Beth Bisson to the Cooperative Board.

3. Agenda Adjustments – Add Agenda Item 7A. Middle School Grant
Switch Agenda Items 11 and 12

4. **Motion: Jim Grant**

Second: Rick Bray

Vote: 4 yes; 4 abstained (VanNostrand, Pillsbury, Thompson, Bisson)

To: Accept the minutes of the January 27, 2020 Cooperative Board meeting as written

5. Public Comment

Jason Darling, Pre-Apprenticeship/English Instructor and RTTA President reiterated the RTTA's opinion expressed at the January meeting that cutting the math program will have a negative impact on both students and school. Mr. Darling stated the RTTA requests the use of a Program Review that was past practice or the ability to work with the Board to create a new process.

Old Business:

6. Second Reading and Vote of Policy DBJ – Bidding/ Purchasing Requirements

Motion: Jim Grant

Second: Jeff Wolken

Vote: 5 yes; 4 abstained (VanNostrand, Pillsbury, Thompson, Bisson)

To: Adopt Policy DBJ – Bidding/ Purchasing Requirements

7. Head of Maintenance Job Description

Supt./Director Weed distributed a handout with an updated job description for the current Head of Maintenance/Custodian position. Supt./Director Weed is requesting a change in job title to Working Maintenance Foreman and alterations to essential job functions to better align with the three sending districts. Administration also asks the position come out of the support staff contract. Ms. Hawkes inquired about salary and budgeting and was informed that would be discussed in executive session. The Board will revisit the job description at the March 16, 2020 meeting.

7A. Middle School Grant

Supt./Director Weed requested Board approval of Part B of the Middle School Grant for submission on February 28, 2020.

Motion: Jim Grant

Second: Alison Hawkes

Vote: Unanimous

To: Approve Part B of the Middle School Grant for submission

New Business:

8. Presentation of FY21 Budget
Supt./Director Weed referred to a handout highlighting new items in the budget and decreases in programming. Supt./Director Weed is requesting the addition of the following 1 FTE positions: Foundations of Technology instructor, English/Social Studies combined instructor and an Instructional Strategist. Supt./Director Weed also requests a .2 FTE Technology Coordinator. Additional increases are through Debt Service and Capital Improvement for the Honeywell project, and the purchase of a second van for student transportation. Budget reductions come from the suspension of the Pre-Engineering program and the anticipated suspension of the math program.
9. Committee Reports
Finance Committee – The January 31, 2020 Budget to Actual looks good. Some lines are overdrawn but with known factors.
Honeywell Report Out – Supt./Director Weed is meeting with the Project Manager bi-weekly and will provide the Board with a copy of project progress at each Board meeting.
10. Superintendent/Director’s Report
 - Culinary Arts is preparing for the Student of the Quarter Recognition Breakfast on Friday, February 28th at 9:00 AM. All Board members are welcome to join us in recognizing our outstanding students.
 - Recruiting in our sending schools for new students has taken place and visits for perspective student are underway
 - Our annual Winter Open House took place on February 12 from 6:00 – 7:00 PM with approximately 40 students and parents in attendance. This was a great way for incoming students to show off Region 10 to parents and ask questions of instructors.
 - The building upgrades in the Honeywell Project include completion of the building envelope and much of the lighting work, which was done over vacation.
 - The Strategic Planning Steering Committee met on February 19th to begin the process of interview questions for stakeholders. Members who attended include Jim Howard of Priority Real Estate, John Shattuck from the Topsham Economic Development Committee, Karin VanNostrand, John Stivers, Craig Freshly and Nancy Weed.
 - School vacation was a welcome break for students and staff alike.
12. Executive Session
Motion: Jeff Wolkens
Second: William Topsham
Vote: Unanimous
To: Enter into Executive Session at 7:14 PM pursuant to M.R.S.A. §405 (6)(d) to discuss negotiations

Return from Executive Session at 7:30 PM
11. Executive Session
Motion: Jim Grant
Second: Jeff Wolkens
Vote: Unanimous
To: Enter into Executive Session at 7:31 PM Pursuant to M.R.S.A. §405 (6)(a) to discuss a personnel matter

Return from Executive Session at 8:35 PM

Motion: Jim Grant
Second: Jeff Wolkens
Vote: Unanimous
To: Accept the resignation of Nancy Weed for the purpose of retirement and to negotiate for rehire as of June 30th in an administrative role, and to enter into negotiations with Paul Perzanoski for a two year administrative contract.

13. Communication
Billy Thompson asked if Region 10 might be able to build a shed for the new building project.
14. Adjourn
Meeting adjourned at 8:35 PM to no objection