



# Region 10 Technical High School

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*NOTE: These minutes are not official until approved by the Cooperative Board. Such action, either to approve or amend and approve, is anticipated at the October 21, 2019 meeting.*

## MINUTES OF SEPTEMBER 16, 2019 BOARD MEETING

BOARD MEMBERS PRESENT: David Johnson, Jim Grant, Rick Bray, Celina Harrison, Alison Hawkes, Jeff Wolkens  
Jen Galleta sitting in for RSU 5

BOARD MEMBERS ABSENT: Theresa Gillis

STAFF MEMBERS PRESENT: Nancy Weed, Superintendent/Director; Joanne McMahon, CNA Instructor, Mike Salerno, Head Maintenance/Custodian

COMMUNITY MEMBERS PRESENT: Laura Arsenault

1. Meeting called to order at 6:30 PM by Dave Johnson
2. Pledge of Allegiance
3. Agenda Adjustments – Introduction of new Head Maintenance/Custodian and Agenda item 8A, Staff Stipend Appointments
4. **Motion: Jim Grant**  
**Second: Rick Bray**  
**Vote: Unanimous of members present**  
**To: Accept the minutes of the August 19, 2019 Cooperative Board meeting as written**
5. Public Comment – Jen Galleta introduced herself as a member of the RSU5 School Board sitting in to bring information back to the RSU5 School Board.  
Superintendent/Director Weed introduced the new Head Maintenance/Custodian Mike Salerno to the Board.
6. Showcase  
CNA Instructor Joanne McMahon explained CNA and EMT students requested to participate in the Freeport Flag Ladies “Last Stand” on September 11. CNA student Kaitlyn Arsenault and EMT students Hannah Morris and Josh Demers told the Board of their experience and shared the letter of request sent to administration. Board members thanked the students for being a positive representation of both Region 10 and the community at large.

### Old Business:

7. Honeywell Agreement  
Bob Marcott gave a presentation highlighting the request for an additional \$100,000 for detailed engineering design. Supt./Director Weed noted the money is already in the FY20 Budget from roofing project contracted services line, and referenced the timeline noting the anticipated project completion dates September of 2020. Supt./Director Weed also noted Jim Lucy of Honeywell is looking at a Maine bank for the Purchase and Lease finding.  
**Motion: Jim Grant**  
**Second: Alison Hawkes**  
**Vote: Unanimous of members present**  
**To: Enter into an agreement with Honeywell for the engineering design as outlined in the Region 10 Technical High School Project Scope Summary from Honeywell dated August 27, 2019.**
8. Committee Appointments  
Committee Appointments tabled until RSU5 has Cooperative Board representation.
- 8A. Staff Stipend Appointments

**Motion: Rick Bray**

**Second: Celina Harrison**

**Vote: Unanimous of members present**

**To: Approve the appointments of Jean Palmer as the SkillsUSA advisor, Kellie Gardner as the NTHS advisor, and Jay Danforth as the Safety Coordinator**

9. Board Goals/Strategic Plan

Supt./Director Weed supplied a handout. Craig Freshly from Good Group Decisions has been invited to attend the October meeting and assist the Board in developing a strategic plan and timeline.

**New Business:**

10. Committee Reports

Finance Committee – Budget to Actual being uploaded into the new system. Tammy Fields has started as the full-time bookkeeper.

MELMAC Committee – While not a Board committee, Supt./Director Weed reference the MELMAC update on the reverse of the Superintendent/Director report

11. Superintendent/Director Report

- We have had a busy start to the year with many new student faces. Enrollment is up and will be available for the October meeting.
- The CNA and EMT students went to Freeport to support the Freeport Flag Ladies last day. They were very well received by the crowd at the event.
- OSHA training is underway for students who would like to earn their 10 Hour OSHA safety card.
- We have started our Middle School Experience and have 11 students enrolled for the first quarter. Students are transported to Region 10 with high school Region 10 students and then go to the shop to work with Wade Boudreau.
- Our Pre-Engineering program at Mt. Ararat has 7 middle school students and 6 high school students enrolled. This looks to be an exciting start to the year.
- We would like to welcome Maverick Archer as our new Educational Technician and Mike Salerno as our new Head of Maintenance.
- Professional Development in August included field trip to Pratt & Whitney, IDEXX, Sanford Technical Center and PATHS in Portland.
- Jay Danforth and Steve Leunig represented Region 10 at the High A Vet job hiring fair in Augusta on August 29.

MELMAC Update

- With a carry-over of about \$7000, we have about \$21,000 of grant money to spend this year
- R10 is trying three new initiatives related to the grant and its goals:
  1. A new student council. This will be a student-led organization that will help define the scope, purposes, and activities of the organization this year. Their goal is to improve student voice and promote cohesion among Region 10 students—especially bridging the divide between “upstairs” and “downstairs” programs. About fourteen students from a variety of programs have asked to participate in leadership or advisory capacities.
  2. An incentive program to improve post-secondary planning and engagement. Student Services Coordinator will meet with all juniors (twice) and seniors (four times) this year to create goals for post-secondary planning and assist students in reaching those goals. Four year college, two year college, certificate programs, the military, and work will be valued equally—it is the effort and planfulness by which they prepare that will result in incentives—many of which will also promote school spirit. T-Shirts or vests with the R10 logo, trips to Portland or Boston, and laptop and tool set giveaways are examples of such incentives. These are practices used across the state by other MELMAC recipients we hope to use here.
  3. An Alumni Association to
    - build critical support for Region 10 and its graduates long term
    - to provide perspective to current students through forums about school, work, and life
    - and to create networks for careers, opportunities, advice, etc.

Safety Committee Update

- We are still looking for a board member who might be willing to serve on our Safety Team, which meets at 7:15 every first Wednesday of the month during the school year.

- John Stivers attended a workshop last week on Creating an Emergency Operations Plan. Ours could use development to broaden our ability to respond to various contingencies. The Safety Committee will advise on the creation of the expanded plan, although they will not be the main body responsible; that will be a stakeholder group convened over the next six weeks. The goal is to have a draft plan for this board to review by May.

12. Communication  
None

13. Adjourn  
**Motion: Rick Bray**  
**Second: Jeff Wolkens**  
**Vote: Unanimous of members present**  
**To: Adjourn the meeting at 8:10 PM**