



# Region 10 Technical High School

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*NOTE: These minutes are not official until approved by the Cooperative Board. Such action, either to approve or amend and approve, is anticipated at the December 16, 2019 meeting.*

## MINUTES OF NOVEMBER 18, 2019 BOARD MEETING

BOARD MEMBERS PRESENT: David Johnson, Jim Grant, Rick Bray, Alison Hawkes, Jeff Wolkens, Karin VanNostrand, Maura Pillsbury

BOARD MEMBERS ABSENT: Celina Harrison, Theresa Gillis

STAFF MEMBERS PRESENT: Nancy Weed, Superintendent/Director; Jason Darling, Pre-Apprenticeship/English Instructor

COMMUNITY MEMBERS PRESENT: None

1. Meeting called to order at 6:32 PM by Dave Johnson
2. Pledge of Allegiance
3. Agenda Adjustments –  
Swap Agenda Items 7 and 8  
Addition of 10A. Action on appointment Superintendent/Director as the Secretary of the Cooperative Board  
Remove discussion and action on Item 13
4. **Minutes of the October 21, 2019 Cooperative Board accepted meeting as written to no objection**
5. Public Comment – None
6. Introduction of New Bookkeeper  
Supt./Director Weed introduced Tammy Fields as the new bookkeeper for Region 10 Technical High School through the Brunswick School Department. Mrs. Fields gave an overview of her experience in the field and was welcomed by the Board.
8. Curriculum Consultant John Paige – Status Report  
John Paige provided a handout highlighting progress, success and findings from his work in the 18/19 school year. Notably, the Brunswick Curriculum Committee will vote at their next meeting on awarding 3 academic credits to students who take either the CNA or EMT course. Mr. Paige outlined next steps including:
  - working with MSAD 75 and RSU 5 to award the same number of academic credits for CNA and EMT
  - continued effort in getting LD 1036 *Resolve, Establishing a Task Force To Study the Creation of a Comprehensive Career and Technical Education System To Support Workforce Development*
  - Cooperative Board take on a more active stance in revising Region 10's mission statement and charter in a way that better meets our 21<sup>st</sup> century needs
  - Consult with the Great Schools Partnership, Portland

### Old Business:

7. Good Group Decisions Proposal  
Board members were provided with the proposed strategic plan.  
**Motion: Jim Grant**  
**Second: Rick Bray**  
**Vote: Unanimous**  
**To: Accept the Strategic Planning Process proposed by Good Group Decisions and allocate \$15,000 from the Pre-Engineering Health line to the Consultant line for the project**

## **New Business:**

9. MELMAC Systems Innovation Grant  
The MELMAC Systems Innovations grant is for \$20,000 this year and an additional \$20,000 continuation.  
**Motion: Rick Bray**  
**Second: Alison Hawkes**  
**Vote: Unanimous of members present**  
**To: Approve the submission of the MELMAC Systems Innovation Grant**
10. Special Board Meeting  
**Special Board Meeting set for Monday, December 9<sup>th</sup> at 6:00 PM**  
Honeywell has finished the engineering study and will present information at the December 4<sup>th</sup> Facilities Committee meeting. At the December 9<sup>th</sup> Special Board meeting, the Facilities Committee will present Honeywell's findings to the Board. At the regular December 16<sup>th</sup> meeting the Board will be asked to take action. If the Board approves, Supt./Director Weed sign with Androscoggin and closing would occur December 18<sup>th</sup>.
- 10A. Supt./Director Weed needs to be officially appointed by the Board as the official Cooperative Board Secretary so she may sign documents.  
**Motion: Rick Bray**  
**Second: Maura Pillsbury**  
**Vote: Unanimous of members present**  
**To: Appoint Superintendent/Director Nancy Weed as the official Secretary of the Cooperative Board**
11. Committee Reports  
Finance Committee – The October, 2019 Budget to Actual is fine. Some lines still show a deficit and Mrs. Fields is going through all accounts line by line.  
Facilities Committee – The committee has not met. The committee will begin regular meetings in January. Spring projects such as new window installation are in the process of happening.
12. Superintendent/Director Report  
Kudos for students:
- We have a new group of middle school students here for the second quarter from three of our sending schools.
  - Our Culinary Arts students under the supervision of Chef Tim prepared a wonderful meal for our annual Program Advisory Dinner on October 23<sup>rd</sup>; over 50 businesses and industries were represented.
  - Our General Trades and Culinary Arts students prepared a spectacular array of food for our annual Open House. Students were demonstrating their skills and instructors were showcasing programs throughout the evening to a very large crowd of parents and other visitors in spite of the stormy weather.
  - Jean Palmer and Jason Darling took the Multimedia Communications class to Boston on November 14 as a part of the MELMAC grant to see the Boston Museum of Arts, see a play, tour Boston on foot, and “look at the world through a different lens”. Students boarded the Amtrak at 7 a.m. and returned back in Brunswick at 3 a.m.
  - Students in Building Trades have made 45 raffle ticket stands for the Festival of Trees fundraiser happening for the next two weekends in Brunswick. Lowe's donated all of the materials, and Joanne McMahon made red sleeves to slide on the stands. Region 10 staff have contributed items for a Region 10 space with a collection of items worth over \$500. Students raised money by collecting ‘change from cars’ for one bag of gifts for the event.

## Other Noteworthy News:

- Our auditors were here October 23-25.
- Rick Bray, Allison Hawkes and Supt./Director Weed attended the Maine School Board Association Conference in Augusta on October 24 and 25<sup>th</sup>.
  - Rick Bray stated the conference was very worthwhile and he found the speakers to be powerful
  - Allison Hawkes stated the MSAD75 proposal for CTE Funding Restoration was ratified and accepted
- Supt./Director Weed attended the Chamber After Hours evening meeting on October 29 at the Odd Duck Restaurant in Brunswick.
- Merry meeting Adult Ed. held their advisory council meeting here on November 5.
- Special Education staff from Freeport High School came to Region 10 on the 8<sup>th</sup> to tour the building, meet instructors, and see programs in action. The schedule allowed for 15 minutes in each program and was well received by both Freeport and Region 10 staff.

- Supt./Director Weed brought a raspberry pie made by Emily in Culinary Arts in to our governor on the afternoon of the 8<sup>th</sup>, on my way to another meeting, and was given the opportunity to briefly meet with Gov. Mills before she went to speak at another event.
- John Stivers participated as a member of the MDOE school review of Sanford Technical High School during the week of November 12 – 15.
- **COMING EVENTS: November 22<sup>nd</sup> Student of the Quarter Breakfast at 9 a.m.**

13. Executive Session

**Motion: Jim Grant**

**Second: Rick Bray**

**Vote: Unanimous of members present**

**To: Enter into Executive Session at 7:45 PM pursuant to §405 (6)(d) to discuss negotiations.**

Return from Executive Session at 7:55 PM

14. Communication - None

15. **Meeting adjourned at 7:56 to no objection**