



# Maine Region Ten Technical High School

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*NOTE: These minutes are not official until approved by the Cooperative Board. Such action, either to approve or amend and approve, is anticipated at the October 16, 2017 meeting.*

## MINUTES OF AUGUST 21, 2017 BOARD MEETING

BOARD MEMBERS PRESENT: Jeffrey Wolkens, David Johnson, John Morang, Katheryn Brown, Benjamin Tucker, Teresa Gillis

BOARD MEMBERS ABSENT: James Grant, William Thompson

STAFF MEMBERS PRESENT: Nancy Weed, Superintendent/Director; Greg Quinlan, Ed Tech/IT

COMMUNITY MEMBERS PRESENT:

1. Meeting called to order at 6:31 PM by John Morang
2. Pledge of Allegiance
3. Agenda Adjustments - none
4. **Motion: David Johnson**  
**Second: Teresa Gillis**  
**Vote: 6-0**  
**To: Accept the minutes of the August 21, 2017 meeting as written**
5. Public Discussion - None

### Old Business:

6. Roof Repair/ Replacement Update  
Superintendent/Director Weed reported roof work has been started. Supt./Weed investigated the \$90,000 increase in the bid; G&E included structural supports, maintenance for sections one and three and the decking to be replaced over Outdoor Powersports.  
Supt./Director Weed stated Phase II has been quoted around \$146,000, which is not currently in the FY19 Budget. Looking ahead, Culinary Arts will need a new freezer/refrigeration unit estimated at \$25,000. With the anticipated \$160,000 - \$170,000 in extraneous costs, the Finance Committee recommends creating a Reserve Fund to address future facility needs.

### New Business

7. Budget to Actual, August 31, 2017  
Approximately 12% of the budget has been spent thus far. Moving forward, Supt./Director Weed is looking at more detailed budget preparation using other CTE schools as examples.
8. MSBA State Convention Delegate  
**Motion: Teresa Gillis**  
**Second: David Johnson**  
**Vote: 6-0**  
**To: Select Jim Grant at the Region 10 Technical High School Cooperative Board delegate to the 2017 MSBA State Convention, should he be agreeable**
9. Committee Appointments  
Ben Tucker, David Johnson, and John Morang requested the Finance Committee  
Teresa Gillis requested the SIT Committee

David Johnson and Kate Brown requested the Facilities Committee

Jeff Wolkens requested the Negotiations Committee

The Board decided to wait on requests for other committees to see who fills the at-large positions for MSAD75 and Brunswick School Department. As Chairperson, Jim Grant will confirm appointments at the October meeting.

10. Planning for Board Retreat

The Board Retreat/Board Meeting will be Monday, November 20<sup>th</sup> at 5:00 PM, prior to the regular Board meeting. Supt./Director Weed referred to a handout highlighting the overarching goal of building a comprehensive four-year technical high school as one possible topic to brainstorm at the retreat.

11. Fiscal Agent

Motion: David Johnson

Second: Teresa Gillis

Vote: 5-0

To: Transfer Region 10 Technical High School's Fiscal Agent from MSAD75 to Brunswick School Department

MSAD75 Business Manager Mark Conrad will work with BSD Business Manager Kelly Wentworth (former Region 10 Tech student) on the transition through the remainder of this school year. Transference will take place as of July 1, 2018.

12. Superintendent/Director's Report

School opened with 245 students. The afternoon session has fewer students in part due to some programs having only second year students in the afternoon session.

Banking is being switched from KeyBank to Camden National Bank with approximately a \$10,000 net savings.

Scott Brown will be making a site visit on Monday, November 20. Supt./Director Weed and David Johnson suggested John Morang be at the visit if possible.

The Region 10 Tech staff had an ice cream social last Friday afternoon to support and encourage staff comradery.

The Culinary Arts program represented Region 10 Tech at the Curtis Memorial Library's *How-To* Festival this past weekend.

One custodial position has been cut to part-time. Brian Emerson decided to move to a full-time position elsewhere, so Region 10 Tech will be hiring a half-time custodian.

Supt./Director is in discussion with RSU No.5 Superintendent to the possibility of switching Freeport High School busing to RSU No.5 in the same way Brunswick School Department and MSAD75 provides transportation for their students and bills Region 10 Tech.

John Morang asked if there were plans to continue showcasing programs at each Board meeting. Supt./Director Weed said there was and would start soon.

13. Communication – None

14. Motion: Ben Tucker

Second: Kate Brown

Vote: 6-0

To: Adjourn the meeting at 7:30 PM