



# Maine Region Ten Technical High School

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*NOTE: These minutes are not official until approved by the Cooperative Board. Such action, either to approve or amend and approve, is anticipated at the October 20, 2014 meeting.*

## MINUTES OF SEPTEMBER 15, 2014 BOARD MEETING

BOARD MEMBERS PRESENT: David Johnson, Janet Connors, Dee Carrier, Karin VanNostrand, Jeffrey Wolkens, James Grant

BOARD MEMBERS ABSENT: William Thompson, John Morang, Brenda Clough

SUPERINTENDENTS PRESENT: Paul Perzanoski, Brad Smith, Bill Michaud

PRINCIPALS PRESENT: None

STAFF MEMBERS PRESENT: Barry Lohnes, Director; John Bellino, EMT Instructor Nominee

1. Meeting called to order at 7:00 PM by Janet Connors
2. Pledge of Allegiance
3. Agenda Adjustments – None
4. **Minutes of the June 16, 2014 Board meeting passed by unanimous consent.**
5. Public Comment  
Phil Dionne brought to the Board's attention Ford is releasing an F150 with an aluminum body. Acquiring one of these trucks would be a great opportunity for Region Ten students to get ahead of the curve; allowing them to learn the newest techniques and get better jobs after graduation.

### Old Business:

### New Business

6. Welcome  
Director Lohnes introduced Dee Carrier, MSAD75 representative, to the Cooperative Board. Ms. Carrier is returning to the Cooperative Board after having served as a member for seventeen years; including tours as chair. Chairperson Connors introduced RSU No.5 interim Superintendent, Bill Michaud to the Board.
7. Swearing In  
The Region Ten Office Manager swore in Board members in attendance.
8. Budget to Actual for August 31, 2014  
Director Lohnes reported revenues exceeding expenditures. An increase is shown in insurance because insurance is paid in full at the beginning of the year; and computer/technology has spent monies due to server issues in August.
9. Enrollment Update

Director Lohnes reported a current enrollment of 270 students with five students enrolled in two Region Ten programs. An additional eight students will enroll for second semester in Tech Ten Basic. Programs are accepting new students almost daily with no program having excessively low enrollment. A complete report will be presented in October.

10. Administrative Goals

- A. Establish comprehensive calendar, inclusive of school events, budget hearings, Cooperative Board sub-committees
- B. Implement Performance/Professional Growth Evaluation
- C. Establish Long Range Plan for RTTHS, utilizing the School Improvement Team
- D. Develop student rating sheet for RTTHS programs implemented June, 2015.

**James Grant moved to pass 2014-15 Administrative Goals with unanimous consent.**

11. Perkins Grant

Director Lohnes highlighted the successful FY2015 Carl Perkins Grant. A complete list of budgetary items will be emailed to Board members with the meeting minutes.

12. Resignation

**Motion: James Grant**

**Second: David Johnson**

**Vote: Unanimous**

**To: Accept the resignation of Toby Martin, .5 EMT Instructor**

13. Recommendation of New Hire

**Motion: James Grant**

**Second: David Johnson**

**Vote: Unanimous**

**To: Accept the designated Superintendent and Director's nomination of John Bellino to the .5 EMT Instructor position beginning September 8, 2014.**

14. Committee Appointments

Chairperson Connors brought Board members' attention to handouts containing committee descriptions and placement of members for last year. Ms. Connors asked members to indicate which committees they would like to sit on as well as a preferred meeting time, and return preferences.

15. MSBA State Convention

Karin VanNostrand volunteered to serve as delegate for Region Ten.

16. Cooperative Board Meeting Times

**Motion: James Grant**

**Second: Dee Carrier**

**Vote: Unanimous**

**To: Change the Cooperative Board meeting time to 6:30 PM from 7:00 PM**

17. Region Ten Roof Issue

Director Lohnes explained that the roof sustained severe damage during a wind and rain storm in early August. The Director is working with Hanover Insurance Company and G&E Roofing regarding repairs and financial coverage. Mr. Johnson asked if the Board needed to approve funding. Superintendent Perzanoski stated approval would not be needed at this meeting. Director Lohnes will keep the Board apprised.

18. Director's Report  
**a. OSHA 10 Hour Card** – This year 98 students are participating in the OSHA 10 Hour Course  
**b. Annual Audit FY14** – The Director met with McPage auditors in July. The FY13 recommendation of two signature on deposit slips has been instituted.  
**c. Calendar of Events** – Each Board member received a Region Ten Tech Calendar of Events. This year, a Master Calendar is also in place in the office for all happenings in the school.  
**d. Accuplacer Prep** – Three students took advantage of the grant-funded Accuplacer Prep course over the summer through Merrymeeting Adult Education and Southern Maine Community College. Region Ten is working with MAE to find additional external funding to offer the Accuplacer Prep at RTTHS immediately following school in hopes more students will be able to participate. Prep course would be open to all students in the Region Ten catchment area – the current funding of Accuplacer Prep is earmarked for graduates only.  
**e. August Alumni Barbeque** – Successful and well attended event. Twenty percent of the 2014 graduating class participated as well as fifty percent of Region Ten staff. An anonymous donation of \$100 for a gas card drawing added to the positive atmosphere. A FAME representative was in attendance for financial counseling as was a member of the Atlantic Regional Federal Credit Union.  
**f. Other** – Superintendent Perzanoski reported after conferring with the MDOE, Region Ten does not have to apply for an extension for proficiency diplomas as regions and technical centers do not have authority to award diplomas.

Chairperson Connors highlighted a successful grant through Firehouse Subs in Topsham. The EMT Basic Program will be receiving equipment in a ceremony on October 1 at 3:00 PM. All Board members are invited to the ceremony in Topsham.

Chairperson Connors asked for any communication before entering into Executive Session.

20. Communication  
Director Lohnes stated Health Occupations/CNA Instructor Joanne McMahon has been chosen for a prestigious Six Who Care Award from WCSH for her volunteer work with *Veterans No Boundaries* and the *Independence Association*.

19. Executive Session  
**Motion: James Grant**  
**Second: David Johnson**  
**Vote: Unanimous**  
**To: Enter into Executive Session at 7:40 PM to discuss a personnel matter, pursuant to M.R.S.A. Section 405(6)(A). Session to include Superintendents' Advisory Committee and Director.**

**Return from Executive Session at 7:50 PM**

**No Action Taken**

22. Meeting adjourned to no objection at 7:51 PM