



Maine Region Ten Technical High School

68 Church Road
Brunswick, Maine 04011-9765

Phone (207) 729-6622

Fax (207) 721-0907

NOTE: These minutes are not official until approved by the Cooperative Board. Such action, either to approve or amend and approve, is anticipated at the July 21, 2014 meeting.

MINUTES OF JUNE 16, 2014 BOARD MEETING

BOARD MEMBERS PRESENT: David Johnson, Karin VanNostrand, Jeffrey Wolken, John Morang, Brenda Clough, Jim Conners, Janet Connors, Jim Grant

BOARD MEMBERS ABSENT: William Thompson

SUPERINTENDENTS PRESENT: Brad Smith, Paul Perzanoski, Shannon Welsh

PRINCIPALS PRESENT: None

STAFF MEMBERS PRESENT: Barry Lohnes, Director; Ellen Turcotte, Food Trades Instructor; David Giroux, Automotive Technology Instructor; Bill Ross, Outdoor Power Instructor; Joanne McMahon, Health Occupations Instructor; Marcel Giroux, Building Trades Instructor; Garry Carr, Auto Collision Repair Instructor

1. Meeting called to order at 7:00 PM by David Johnson
2. Pledge of Allegiance
3. Agenda Adjustments – None
4. **Motion: John Morang**
Second: Brenda Clough
Vote: Five in favor; One abstention
To: Accept the Minutes of the April 28, 2014 Board with the following amendment: Agenda Item 10 – Karin VanNostrand asked if there had been discussion on collaboration with the three sending districts with regards to Common Core development.

Old Business:

None

New Business

5. Public Comment
None
6. Operating Budget
Motion: John Morang
Second: Janet Connors
Vote: Unanimous
To: Vote by written ballot to approve the 2014-15 Debt Service and Operating Budget in the amount of \$2,052,828.00
Results: Budget passed
7. Budget to Actual May 31, 2014
Director Lohnes presented the *Budget to Actual* for May 31, 2014. Spending is in line to complete the school year with carryover.
Brenda Clough asked about the 591.13% in Tuition and Fees listed as remaining to date. Director Lohnes stated the percentage is a surplus owing to Lisbon tuition. Superintendent Smith explained the column would be better read as received to date, meaning Region Ten has received 591.13% over what was budgeted for that line item.

8. Enrollment Projections 2014-15
Director Lohnes stated 2014-15 enrollment is solid at 270 students and projects a jump to over 280 students to start the school year. The decline in numbers as compared to this time last year is attributed to a declining enrollment in the sending schools.
Brenda Clough asked if patterns have been noticed in attrition rates. Director Lohnes stated no patterns have been noted and students are leaving at the same rate as in the past.

9. Executive Session
Motion: Janet Connors
Second: Karin VanNostrand
Vote: Unanimous
To: Enter into executive session at 7:15 PM for consideration of the 2014-2017 Region Ten Teachers' Association contract proposal, pursuant to M.R.S.A. Section 405(6)(D). Session to include Superintendents' Advisory Committee and Director.

Return from Executive Session at 7:30 PM

10. RTTA Contract
Motion: Janet Connors
Second: Jim Grant
Vote: Unanimous
To: Approve the 2014-2017 Region Ten Teachers' Association Negotiated Contract

Brenda Clough requested a copy of the Instructors' pay scale.

11. Policy Committee
Director Lohnes presented three policies to the Board for a first reading: *Naming of Facilities*, *School Property Disposition*, and *Post Graduates Attending Day Programs*. Director Lohnes stated MSMA and sending district policies had been researched for proper codes and legal references.
Naming of Facilities: New policy with procedures to be worked out at the administrative level.
School Property Disposition: New policy working toward fairness with the use of sealed bids, payment plans and Board approval.
Post-Graduates Attending Day Programs: Revision of existing policy to increase tuition, add an application process and mandate adherence to same school rules as undergraduates. Brenda Clough asked whether the policy referred to students only in the catchment area. Discussion ensued regarding the definition of Post Graduate as it relates to residency in the sending districts and prior attendance at Region Ten Tech as a high school student. The policy committee will flesh out definitions at later meeting.

12. Cooperative Agreement
Motion: Janet Connors
Second: John Morang
Vote: Unanimous
To: Approve the Cooperative Board Agreement as written

Director Lohnes stated the 2014-15 Carl Perkins Grant amount is \$64,000.00

13. Live Work/ Training Policy
Motion: Janet Connors
Second: John Morang
Vote: Unanimous
To: Accept the Live Work/ Training Policy as written

14. Election of 2014-15 Cooperative Board Chair
Brenda Clough stated she thought it to be past practice that the sitting Board Chair and designated Superintendent be from different districts. David Johnson explained it used to be so, but changes have taken place over the years. Mr. Johnson further stated the Cooperative Board functions smoothly with designated superintendent and chair knowing each other and thus, philosophically it leads to a stronger working relationship.
Motion: Jim Grant
Second: John Morang

Vote: Unanimous
To: Elect Janet Connors as Cooperative Board Chair for the 2014-15 school year.

15. Election of 2014-15 Cooperative Board Vice Chair
Motion: John Morang
Second: Janet Connors
Vote: Unanimous
To: Elect Karin VanNostrand as the Cooperative Board Vice Chair for the 2014-15 school year.
16. Appointment of Designated Superintendent
Motion: Jim Grant
Second: Janet Connors
Vote: Unanimous
To: Appoint Mr. Paul Perzanoski as the designated Superintendent for the 2014-15 school year.
17. 2014-15 Calendar Adjustment
Director Lohnes stated a letter has been received by the Commissioner recognizing compliance of minimal dissimilar days with sending district calendars. Director Lohnes explained two staff in-service days have been added to the 2014-15 calendar bringing staff days to 183 which is a weighted average of the three sending districts.
Motion: Janet Connors
Second: Brenda Clough
Vote: Unanimous
To: Approve the 2014-15 Calendar adjustment for additional staff in-service days
18. Payment procedures for Cooperative Board
A list was passed around for Board members to check their attendance at Board meetings and sub-committee meetings. Payments will be mailed in July.
19. MELMAC Grant Statistics
Director Lohnes stated the MELMAC Grant has provided a great service to students with 95% of students visiting one college and seven programs visiting two post-secondary institutions.
20. Senior Class – Post high school plans
Director Lohnes said due in large part to staff motivation and encouragement, over half of Region Ten graduating seniors, 59%, will be attending post-secondary training. Karin VanNostrand asked if information was available on students attending a 2 or 4 year program while working in their field of study. Director Lohnes stated that information is not yet available. Ms. VanNostrand asked what type of technical schools and certification programs the 11% of students were attending that are not community colleges. Director Lohnes said many are training programs through industry, and certification programs which are outside the community college setting.
Director Lohnes invited all Board members to attend the August 6 alumni barbeque, instituted this year in an effort to maintain contact with recent graduates and support their ambition in fulfilling post-secondary plans. Invitations to follow.
21. Renewal of Contracts
Brenda Clough questioned the need to enter into Executive Session if discussion of a personnel matter was to ensue.
Superintendent Smith recommended a contract renewal for one year and a salary increase based on weighted average for both Director Barry Lohnes and Assistant Director/Student Services Coordinator Cindy Hutchins.
Motion: Janet Connors
Second: John Morang
Vote: Unanimous
To: Renew the contract of Director Barry Lohnes for one year and increase salary based on a weighted average of the three sending districts.

Motion: Janet Connors
Second: John Morang
Vote: Unanimous

To: Renew the contract of Assistant Director Cindy Hutchins for one year and increase salary based on a weighted average of the three sending districts.

22. Director's Report

a. Senior Awards, May 21, 2014 – Senior awards was well attended again with over 400 guests. Region Ten remains grateful to Brunswick High School for the use of both Crooker Theatre and the cafeteria. Janet Connors said senior awards is an enriching experience, and it is enjoyable to hear the accomplishments and plans of each student as they receive their certificates. David Johnson echoed her statement.

b. Susan P. Ripa Scholarship – Lydia Myers (home school) – Lydia will study baking at York County Community College

c. Gallagher Scholarship Winners: Jamie Dufresne (BHS), Kari Thurlow (BHS), Mariah Shelton (BHS) – Jamie Dufresne will be attending the Culinary Institute of America in New York, Kari Thurlow will attend Lincoln Culinary Institute in Connecticut, and Mariah Shelton will attend Charleston Southern University in South Carolina

d. Peter E. Groves Scholarship Winners: Cory Higgins (BHS), Colby Ormsby (MTA), Jacob Russell (MTA) – Cory Higgins will attend Washington County Community College, and both Colby Ormsby and Jacob Russell will attend United Technical Institute in Massachusetts.

e. Student Activity Scholarship – Rebecca Brown (MTA) – Rebecca will attend the University of Maine at Fort Kent

f. Brunswick Rotary Scholarship – Devin Cressey (FHS) – Devin will attend the Maine Energy Marketers' Association HVAC Certification program

g. National Technical Honor Society cords worn at graduation: Stephanie Backman (BHS), Courtney Barrett (BHS), Jamie Dufresne (BHS), Brianna Eugley (MTA), Cory Higgins (BHS), Brittani Littleford (MTA), Lydia Myers (home school), Kelsea Reil (BHS), Olivia Salvail (BHS), Natalie Schmidt (MTA), Kelly Richard (MTA), Naomi Cloukey (MTA) – Region Ten is proud of its NTHS Chapter. The numbers continue to grow with twice as many students installed this year as last.

h. Freeport High School Awards – June 3, 2014: Ashley Taylor, Deanna Conner, Matthew Mitchell, Jacob Robertson, Michael Harrison – Students were recognized for their achievements at Region Ten Tech at the Freeport High School awards ceremony.

i. Ronald MacDonald House – Under the guidance of Office Manager Kellie Gardner, staff and students collected over 100 pounds of can tabs as well as recycled \$350 in aluminum collected from several programs. The generous donation worth over \$400 was presented to the Ronald MacDonald House of Portland, and will serve to provide a home away from home for more than 40 nights to a family with a child seriously ill.

j. Other – Director Lohnes thanked Dr. Shannon Welsh for her years of service to Region Ten and wished her well in retirement.

23. Executive Session

Motion: Janet Connors

Second: John Morang

Vote: Unanimous

To: Enter into Executive Session at 8:04 PM to discuss a personnel matter, pursuant to M.R.S.A. Section 405(6)(A). Session to include Superintendents' Advisory Committee and Director.

Return from Executive Session at 8:27 PM

24. Meeting was adjourned by board Chair David Johnson at 8:28 PM to no objection.