



REGION 10 TECHNICAL HIGH SCHOOL

68 Church Road
Brunswick, Maine 04011

NOTE: These minutes are not official until approved by the Cooperative Board. Such action, either to approve or amend and approve, is anticipated at the February 26, 2018 meeting.

MINUTES OF JANUARY 22, 2018 BOARD MEETING

BOARD MEMBERS PRESENT: Jim Grant, David Johnson, John Morang, Teresa Gillis, Rick Bray, Katheryn Brown, Benjamin Tucker, Mike Ludwig

BOARD MEMBERS ABSENT: Jeffrey Wolkens

STAFF MEMBERS PRESENT: Nancy Weed, Superintendent/Director; Gerry St. Denis, Metal Fabrication/Welding Instructor; Jason Darling, Pre-Apprenticeship/English Instructor

COMMUNITY MEMBERS PRESENT:

1. Meeting called to order at 6:35 PM by Jim Grant
2. Pledge of Allegiance
3. Agenda Adjustments – None
4. **Minutes of the November 20, 2017 meeting passed by unanimous consent**
5. Public Discussion - None

Old Business:

6. Board Retreat Follow-up
Supt/Dir. Weed forwarded the draft of the Goals as prepared by Mrs. Brown. The Board decided to review and take action on the goals at the next meeting.

New Business

7. Introduction to Boardmanship
Mr. Grant noted that all School Board members receive training, but as two members of the Cooperative Board do not sit on another Board, they have not. Nancy will set up the Freedom of Access Training for these members. Mr. Johnson stated the importance of treating all Board members with respect and noted that the only people that have access to the press are Superintendent/Director Weed and the Cooperative Board Chair. Mr. Grant noted Board members are the policy whose job is to guide the superintendent/director. Mr. Grant gave an overview of the Maine School Board Association Handbook. Both Mr. Ludwig and Mr. Bray, new Board members, received a copy of the Handbook.
8. Enrollment
Board members received a packet of October 1, 2017 enrollment figures, and graphs highlighting the five-year trend. Mt. Ararat High School continues to have the most students here with 92 students, Brunswick High School has 61 students here, Freeport High School 45 students, and 38 students come from other high schools. Interim Assistant Director John Paige has begun curriculum work with Region 10 instructors and sending school curriculum coordinators. Mr. Ludwig highlighted that Region 10 is omitted at the sending schools – students are not being told ‘no’ but are also not being shown the opportunities Region 10 provides.
9. Assistant Director Search Committee
Superintendent/Director Weed noted that last year the search committee had one Cooperative Board member from each sending district. This year, she has put together a committee of staff and support staff members as well as two community members, Phil Dionne and a Region 10 parent. Board members will let Superintendent/Director Weed know if they will sit on the committee – one member from each sending district.

10. Public Meeting Dates

The Finance Committee decided to hold one Public Hearing prior to the March 19, 2018 Cooperative Board meeting.

Superintendent/Director Weed stated she is pulling together a Budget Presentation for all sending district Boards of Directors. Region 10 needs \$227,000 to complete Phase II of the roof. Region 10 has saved money this year with the change in the Assistant Director and Culinary Arts positions, also the change from a full-time custodian to a part-time custodian, and the unfilled Ed Tech position. Some of this money is being used for the new plowing contract and the security system, and to hire a qualified Ed Tech as that position is still advertised.

11. Committee Reports

Finance

- Superintendent/Director Weed covered the Finance Committee Budget report in Agenda Item #10.
- The Budget to Actual for December 3, 2017 shows revenue exceeding expenditure.
- The FY17 Audit will be presented at the February 26, 2018 Cooperative Board meeting. Forward questions on the FY17 Audit to Superintendent/Director Weed.

Facilities

- On January 26, Bennett Engineering of Freeport will be at Region 10 to do a study of the ductwork.
- On February 2, Air Quality Management will be back. Superintendent/Director Weed will forward the results of the Air Quality Study to Board members.
- Mr. Bray noted the Facilities Committee feels experts need to analyze and interpret the results and provide both recommendations and a long-range plan.

12. Superintendent/Director Report

- 8th Grade Exploratory was very successful. Approximately 200 8th grade students visited four programs of their choosing each day. Interim Assistant Director Paige had students complete a survey about what programs they might like to see at Region 10.
- Attended an Appropriations Meeting in Augusta with Phil Dionne.
- Protection One will be here in February to install the new security system. All visitors to the school will need to be buzzed in during operating hours.
- Discussions are ongoing with sending school principals on how to synchronize schedules to minimize disruptions in instruction at Region 10.
- The Student of the Quarter Breakfast for the first quarter was December 2. A great time was had by all attendees.
- Senator Stan Gerzofsky arranged a meet and greet with the President of the University of Southern Maine who is supportive of our vision.

13. Executive Session

Motion: Rick Bray

Second: Kate Brown

Vote: Unanimous

To: Enter into Executive Session at 7:38 PM per M.R.S.A. §405 (6)(a).

Return from Executive Session at 7:50 PM

14. **Meeting adjourned to no objection at 7:51 PM.**