



# Maine Region Ten Technical High School

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*NOTE: These minutes are not official until approved by the Cooperative Board. Such action, either to approve or amend and approve, is anticipated at the October 17, 2016 meeting.*

## MINUTES OF SEPTEMBER 19, 2016 BOARD MEETING

BOARD MEMBERS PRESENT: Jeffrey Wolkens, James Grant, Bill Konzal, Teresa Gillis, Tricia Bursey, David Johnson, Brian Pike, John Morang

BOARD MEMBERS ABSENT: Janet Connors

SUPERINTENDENTS PRESENT: Becky Foley

PRINCIPALS PRESENT: None

STAFF MEMBERS PRESENT: Nancy Weed, Superintendent/Director; David Giroux, Automotive Technology Instructor; Joanne McMahon, Health Occupations Instructor; Wade Boudreau, Educational Technician

1. Meeting called to order at 6:30 PM by David Johnson
2. Pledge of Allegiance
3. Agenda Adjustments – Please change the second Agenda Item 12 to 13
4. **Motion: James Grant**  
**Second: Brian Pike**  
**Vote: Unanimous of members present**  
**To: Accept the Minutes of the June 20, 2016 Board meeting as written**
5. Public Comment  
None

Brunswick School Department Business Manager, Jim Oikle gave the oath of Office to all Board members present.

### Old Business:

### New Business

6. Welcome  
Chair Person, David Johnson welcomed Superintendent/Direct, Nancy Weed and asked the Board members to introduce themselves. Superintendent/Director Weed introduced new RUS No.5 Superintendent, Dr. Becky Foley.
7. Swearing In  
Performed earlier in the meeting.
8. Committee Appointments  
Chairperson Johnson directed the Board's attention to the handout of Committee descriptions and meeting dates and times. He asked members to let Kellie Gardner know which committees they would like to serve on. Appointments are at the discretion of the Chair; please choose multiple committees.

9. Budget to Actual, August 31, 2016  
Superintendent/Director Weed reported finances are on target. The first Finance Committee meeting will be in October.  
Region Ten Administration is working with MSAD 75 Business Office to further streamline several procedures and foster relationships.
10. MSBA State Convention Delegate – October 27 & 28  
**Motion: Brian Pike**  
**Second: William Konzal**  
**Vote: Unanimous**  
**To: Accept the Chairperson’s appointment of Teresa Gillis as the Delegate for Region Ten Tech, and Jim Grant as the alternate.**
11. Approvals for Carl Perkins Grant  
**Motion: Jim Grant**  
**Second: Brian Pike**  
**Vote: Unanimous**  
**To: Approve the Region Ten Technical High School Cooperative Agreement and Live Work/Training Policy for the Carl Perkins Grant**
12. Superintendent/Director’s Report  
**a. Opening Staff Workshop/Update:** Ms. Weed gave an overview
- The staff discussed issues that might be obstacles in school improvement and discussed ways to “Raise The Bar.”
  - Police and Fire were invited as a focus on improving communication and relationships in our communities, and staff watched a powerful movie on students living in poverty.
  - Administration met with all students to review expectations and discuss how current students are the foundation for the comprehensive four-year high school.
  - Corporal Ian Alexander and his dog from the Sagadahoc County Sheriff’s Department and Detective Patrick Scott from the Brunswick Police Department did a routine check of the school.
  - Two fire drills have gone very well
- b. New Hire:** Region Ten welcomes Wade Boudreau as an Ed Tech III. He comes to us with a BS in psychology and 14 years as a cabinet maker.
- c. Beginning of School Program Changes:** The Commercial Art and Tech Ten Basic programs have been moved to the former Firefighting I & II space. Early Childhood Education will not be moving until the winter break as it took time to get necessary permits.  
R10 received significant donations from the Foundation for Blood Research allowing us to furnish and upgrade furniture for the whole school.
- d. Enrollment:** The Board referred to a handout highlighting projected enrollment by school and program for the year. The decline in enrollment echoes the decline in the sending districts. Assistant Director Cindy Hutchins sent out a letter and postcard over the summer to remind students they were enrolled. Administration will be brainstorming with staff about ways to revamp the admissions process and how to get students interested sooner, starting with an Open House invitation to this year’s fifth graders who toured R10 last spring.
- e. Perkins Grant:** The Board reviewed a handout highlighting items purchased and outstanding on the FY17 Perkins Grant.
- f. Goal Statement:** Our goal as a school is to work on raising the bar to improve student learning.
- g. Other:** The roof over the office complex has been replaced. There is a leak over the Outdoor Power program that has been repaired.  
The building is currently experiencing power surges, causing failure in some minor equipment. CMP is checking on the issue.  
The front steps have been repaired and will be coated before winter  
Superintendent/Director Weed requested permission to dispose of property at a yard sale. With the upgrade in office furniture, there are many older file cabinet and desks that are taking space in storage. Request passed with no objection.  
Superintendent/Director Weed requested permission to cut back or remove shrub growth around the school’s roadside sign so it can be seen from the road. Request passed with no objection.

13. Communication

- 18 Early Childhood and EMT students are dual enrolled with SMCC
- A former Food Trades student is completing her externship in Food Trades program as part of her program at Johnson Wales university
- A Metal Fabrication/Welding post graduate student is working toward AWS certification
- Five graduates who are current SMCC students have been assisting in Health Occupation labs to check off student skill attainment
- A sophomore Pre Apprenticeship student is doing an apprenticeship at Goodwin's Chevrolet at their request
- Nine programs have completed pretesting of skills needed to earn certification
- Nine instructors and ed techs are taking college classes toward meeting bachelor, masters or CTE certification
- R10 recently donated \$278 dollars to the Ronald MacDonald House of Maine to directly sponsor two former students in need. The money was raised through can tab collection and scrap aluminum collection in welding. The Maine Resilience Network also donated three \$25 gas cards to the family.
- The staff made a donation to the Good Ole Boys Huntin' Club in honor of Steve Dyer

14. **Motion: Jim Grant**

**Second: Teresa Gillis**

**Vote: No objection**

**To: Enter into Executive Session at 7:04 PM to discuss the Non-Teaching Personnel Employment Compensation Plan and Assistant Director Compensation pursuant to M.R.S.A. §405(6)(a)**

**Return from Executive Session at 7:11 PM**

**Motion: Jim Grant**

**Second: Brian Pike**

**Vote: Unanimous**

**To: Amend K.1. of the Non-Teaching Personnel Employment Compensation Plan to 100% of Single Subscriber premium for Year Round (52 week) Employees retroactive to July 1, 2016**

15. Motion: Jim Grant

Second: John Morang

Vote: Unanimous

To: Adjourn the meeting at 7:15 PM